

## 教育类：非正式的学习（与其他专业人士或导师进行有主题的讨论）

### Education: Informal Learning

与其他专业人士或导师进行有主题的讨论可以通过此类进行申报，此类 PDU 数量没有限制。申报具体操作流程如下，如在申报的过程中遇到任何问题，可以致电 PMI 中国客服热线 400 678 6681

1. 打开 PDU 申报和缴费系统 <https://ccrs.pmi.org>
2. 输入用户名和密码，点击 Login

PMI.org About PMI Help Contact

### Continuing Certification Requirements System

Log In

Search Activities

Earn PDUs

Handbooks & Guides

#### PMI Login

Username

Password

**LOG IN**

[Forgot Username](#) [Forgot Password](#)

Dashboard

put all this information

s your

- The number of days until expiration
- How you are tracking against CCR requirements
- Summary of PDU claim details

### 3 点击左侧的《Report PDUs》申报 PDU , 及右侧的《Informal Learning》开始进行申报

**Report PDUs**  
Dashboard > Report PDUs

**EDUCATION**  
Learning opportunities that allow you to broaden your knowledge in one of the PMI Talent Triangle skill areas: Technical, Leadership, or Strategic and Business Management.

- Course or Training** (with help icon)  
In person or virtual classes, formal education
- Organization Meetings** (with help icon)  
Chapter, company, or professional meetings limited to 2 PDUs
- Online or Digital Media** (with help icon)  
Pre-recorded Webinars, Podcasts, digital recordings
- Read** (with help icon)  
Books, articles, blogs
- Informal Learning** (with help icon)  
Structured discussions with other professionals or mentors

**GIVING BACK**  
Activities that enable you to share and apply your knowledge and skills as a means to contribute to and help build the profession.

- Work as a Practitioner** (with help icon)  
Working in a profession related to your certification
- Create Content** (with help icon)  
Authoring books or articles, creating webinars
- Give a Presentation** (with help icon)  
Preparing for and speaking or presenting
- Share Knowledge** (with help icon)  
Serving as a moderator, SME, or mentor
- Volunteer** (with help icon)  
Volunteering without compensation

#### 4 填写相关信息如下，其中可选项可以不填

**Informal Learning**  
Dashboard > Report PDUs > Informal Learning

**Informal Learning**

Organization/Group ⓘ

Activity ⓘ

Discussion Topics ⓘ (optional)

Contact Person (optional)

Contact Phone (optional)

这 3 个选项可以不填

请依次填写组织名称/非正式学习内容的名称

Date Started

Date Completed

请依次填写学习的起始时间

PDU<sup>s</sup> Claimed <sup>?</sup>

	Technical <sup>?</sup>	Leadership <sup>?</sup>	Strategic <sup>?</sup>	Total
PMP <sup>®</sup>	<input type="text" value="4.00"/>	<input type="text" value="2.00"/>	<input type="text" value="2.00"/>	<input type="text" value="8.00"/>

By submitting this claim, I attest that the information I have provided is accurate and that any misrepresentation or incorrect information provided may result in disciplinary action, including suspension or revocation of my PMP certification.

I agree this claim is accurate.

根据学习的内容将 PDU 对应到相应的能力类型，可以只分配到一类，也可以分配到三类，例如：此课程共获得 8 个 PDU，其中内容涉及专业技能 4 个/领导力类 2 个/商业策略 2 个，总数 8 个 PDU

最后，勾选-我同意如上申报是准确的，点击《Submit》提交

5 点击左侧《Claim History》确认刚才申报的 PDU 是否成功

Claim History

Dashboard > Claim History

Download Transcript Print

All Filters

PMP® 30 Jun 2012 - 30 Jun 2015

Date Completed	Activity	Status	Claim ID	PDU's Claimed	PDU's Approved	PDU's Applied
02 Mar 2015	Project manager	Approved	15221592	8.00	8.00	8.00
28 Feb 2015	Social Media	Approved	15221634	12.00	12.00	12.00
18 Jan 2014	2014.1The project set management PGMP of training courses	Approved	11327502	28.00	28.00	0
29 Jun 2013	2013.6Project management seminar	Approved	8393482	10.00		
01 Apr 2013	2013.3Project management seminar	Approved	8393190	10.00		
31 Dec 2012	2012.7Project Management Seminar	Approved	7736284	20.00		

以 PDU Applied 这栏的数量为最终申报成功的数量

备注：如果此处 PDU Applied 里的 PDU 数量和你所申报的不一致，说明有部分 PDU 不符合条件，例如：在过短的时间里申报了过多的 PDU，一般一天最多对应 8 个 PDU，建议拆分申报。