

# 续证在线缴费流程

Certificate Renewal Online Payment Guideline

#### 当您完成PDU要求后,还需在线完成缴费步骤,续证费用是150美元,具体流程如下: 1.打开<u>www.pmi.org</u>网站,请点击<Log in>登陆



2. 输入用户名和密码,请点击<Log in>



# Log In

Username		Forgot Username
用户名		
Password		Forgot Password
密码		
	LOG IN	
	Don't have an account?	

#### 3. 如需纸质证书,请在续证前,在账户中添加中文收件地址和手机号

# E Δ Cashboard Account

**-**步·

隺

操作步骤如下:

1) 点击右上角您的名字, 点击下拉菜单中 的Account

2) 在Personal Information版块下 的Addresses地址栏中,添加中文汉字的配 送地址,建议将其设置为默认地址 (set as primary)

3) 请在Phone Numbers中,添加收件手 机号

纸质证书将通过顺丰快递寄出,请填写详 细地址以便收件。

第二步:			<b>?</b> Certification
Addresses			•
✓ Primary			编辑 🖍 Edit
Beijing, BJ 100100 China, Mainland			
第三步:			增加新地址 + Add Address
Addresses * Indicates required fields			
* Address			Cancel
此处可填写中又汉字			
+ Add another line * City	* Country/Region		
此处可填写中文汉字	China, Mainland	~	
* State/Province	* Postal Code		
×			
✓ Primary			
		Cance	Save



#### 4. 请点击右上角您的名字,点击下拉菜单中的<My Certifications>



#### 5. 在满足PDU要求后,会出现续费入口,请点击<Renew>



### 6. 在证书预览页面中,确认纸质证书的收件信息后,点击<Continue>



#### 7. 确认支付费用,请点击<Checkout>



Request a Quote 🚺

#### 8. 请确认账单信息,再进一步选择付款方式(仅支持人民币付款)

#### 如需更改美式发票(Invoice)上的地址,请点击<Edit>进行编辑,然后点击<Use This Address>保存

#### - 付款后美式发票上的地址将无法自行修改

- 当前美式发票中仅显示美金付款金额,如需人民币金额证明,请联系中国办公室

Edit Cart

View Items ~

USD\$150.00

\$150.00

\$0.00

Apply

Redeem



ALC: N	(24.23)			
	编辑主	编辑当前地址 → 🔤		
	Add New Address 添加新地址	Use This Addres 使用当前地址		
Billing Address				
* These fields are required.				
Country / Region*				
China, Mainland				
Address Line 1*				
此处可填写中文汉字				
Address Line 2				
Add Address Line 2				
Postal Code*				

Use This Address

Cancel

**Billing** Address

## 9-1. 以支付宝付款为例,请在勾选<Alipay>后,点击<Continue to Alipay>

#### Ready to Checkout?

Contact	Edit Contact 🧹	Order Summary	Edit Cart
		1 item	<u>View Items</u> ~
		Subtotal	\$150.00
Billing Address	Edit Billing Address 🗸	Taxes	\$0.00
		Order Total	USD\$150.00
		Place Your	Order!
avmont		PMI is a US legal entity and canno "Place Your Order!" I am now agre <u>Conditions</u>	ot issue fapiao. By clicking being to PMI's <u>Terms and</u>
Your privacy is our priority. Your info is always safe with us.		Promo Code	
Credit or debit card		Enter Code	Apply
		PMI Voucher 🚯	
Continue to AliPay		Enter Voucher	Redeem
🔿 🔗 WeChat Pay			
O Pay By Secure Link			



# 9-2. 以微信付款为例,请在勾选<wechat pay>后,点击<Continue to wechat pay>

#### Ready to Checkout?

Contact	Edit Contact 🗸	Orde	r Summary	Edit Cart
		1 item	7	∕iew Items ∨
		Subto	tal	\$150.00
Billing Address	Edit Billing Address 🗸	Taxes		\$0.00
		Order	Total US	SD\$150.00
			Place Your Order!	
		PMI is a U "Place You	PMI is a US legal entity and cannot issue fapiao. By clicking "Place Your Order!" I am now agreeing to PMI's <u>Terms and</u>	
Payment		Conditions	5	
Your privacy is our priority. Your info is always safe with us.		Promo Co	ode	
Credit or debit card	🛞 \cdots 🔐 +4	Enter C	ode	Apply
○ ■ AliPay		PMI Vouc	her 🚯	
		Enter Vo	oucher	Redeem
WeChat Pay				
Continue to WeChat Pay				
O Pay By Secure Link				



#### 10. 支付宝和微信请用手机扫描二维码付款(人民币金额以当天汇率核算);支付完成后,请 等待页面自动跳转,稍后您会收到一封PMI总部的确认邮件。



#### 11. 认证更新后,可以下载电子版证书,请点击页面右上角您的名字,点击下拉菜单中的 <My Certifications>,然后点击<View Certificate>下载。

纸质证书将通过顺丰快递寄送,预估在1-3个月内送达; PMI英文账户中下载和打印电子版证书与PMI发放的纸质证书具有同等效用。









www.pmi.org

www.pmichina.org

. .



