

## PMI 注册教育机构(R.E.P.)申请流程

请有意愿成为项目管理协会注册教育机构(R.E.P.)的组织/机构, 参考如下步骤来完成全部的申请流程。

### PMI 注册教育机构的收费标准

1. 注册机构 (Provider)
  - a) 申请费用: USD350(第一次申请时需支付)
  - b) 年度费用: USD1,500(需每年支付)
  - c) PMI 知识产权 (IP) 使用费: USD1,000(需每年支付)
  - d) 全部费用合计:USD2,850
  
2. 全球注册机构 (Global Provider)
  - a) 申请费用: USD350(第一次申请时需支付)
  - b) 年度费用: USD2,100(需每年支付)
  - c) PMI 知识产权 (IP) 使用费: USD1,000(需每年支付)
  - d) 全部费用合计:USD3,450

\* PMI 知识产权 (IP) 费之 “Premium” Option

- 1) 根据 PMI 的要求, R.E.P.机构需支付 PMI 知识产权使用年费 USD1,000(需每年支付);
- 2) 支付此费用后,可以在培训材料中直接引用不超过 175 个 PMI 标准<< 项目管理知识体系指南>>中的图表等数据;

## 申请 PMI 注册教育机构提交项

1. 在线注册并填写 R.E.P.申请流程;

- <https://epp.pmi.org> 或 <https://atp.pmi.org> 网站链接;

2. 申请材料;

- 材料可以中文准备;
- 每项材料需参考申请网站, 按照申请表要求“Item... -机构名称”来命名;

\* 如您需要协助预审, 请将全部资料准备完全后压缩发送至PMI(中国)工作人员邮箱Alice.Zhao@pmi.org、Charles.Yue@pmi.org、Jeff.Liu@pmi.org; 如文件超过10M, 请使用QQ、Sina、163、Sohu等免费邮箱提供的大文件传送方式发送。

## 申请材料具体阐述

材料包含对机构资质的质量审核(Part A)及开展课程的质量审核(Part B)两项，具体如下：

### PartA:机构资质的质量审核

#### **共4项材料**

1:提交学生毕业证书样本，内容需包含：机构名称、学生姓名、课程名称、完成时间、课程编号、授予的PDU学时数。

2:提交机构课程评估表样本，以便获得学生对课程和讲师的反馈。评估表至少包含的内容：1) 课程如何实现学习目标？2) 讲师的授课效果如何？3) 讲师是否就学生对学习目标的掌握情况提供了具体反馈？

3：描述课程评估结果如何用于课程的持续改善。

4:阐述机构如何挑选讲师和审查讲师资格。阐释机构采取了何种措施来确保讲师掌握最新的专业知识和教学方法。

\*提交的所有材料，需符合PMI的知识产权(IP)政策。点击查看和下载[PMI知识产权快速参考指南](#)。

## PartB:开展课程的质量审查

### 共5项材料

- 1:如提交的审核课程来自第三方授权，需提交课程授权书\协议证明机构已获得授权。
- 2:提交一套完整的课程资料，可包含：学生手册、讲师手册、学习指南、教学计划、教学大纲、讲义、课程PPT、随堂练习、小组活动、学习计划、线上学习材料、学习辅助工具和参考。
- 3:提交课程大纲。大纲应包括课程中所有的主题，并按其授课的顺序排列；并指出介绍、练习、复习和评估各模块的位置。
- 4:提交课程的学习目标，学习目标需是明确的、可实现的、可衡量的。学习目标参考[【链接】](#)
- 5：阐述如何衡量学生的学习目标。

\*质量审核员将根据提交的所有材料审核是否符合PMI知识产权（IP）政策。

\*以上辅导文件仅供参考，需上传的文件请以[官方网站](#)系统为准。

## 审核流程

### 1. 内部审计

机构申请材料包将由 PMI(中国)预审，不完整的申请需补充信息。之后在线填写的资料将被提交至 PMI 总部，由 R.E.P.支持小组再次检查，不完整的申请将有 15 天的时间提供补充。逾期未交，申请将被关闭（续审 R.E.P.资格将被终止）。机构可于期满一年后重新申请。

一旦收到完整的申请，整个审批过程通常需要 30-40 个工作日。

### 2. 质量审核

在收到完整的申请资料包后将分配至 R.E.P.质量评审员，评审员将评审机构材料，并为 PMI 提供一份总结报告，以及对申请批准或拒绝的建议。

### 3. 终审

PMI R.E.P.项目办公室将进行评估并邮件通知结果或者在网站上可以查看结果。

#### - 申请批准

如果获得批准，机构将收到一封批准的通知邮件或者在网站上可以查看结果。

#### - 申请拒绝

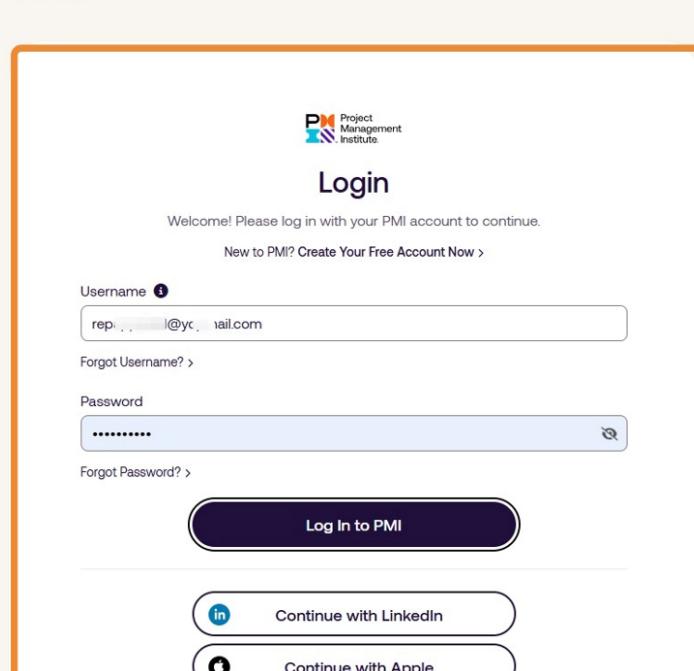
机构有 30 天上诉期。除去 350 美元不可退还的申请费之外，其他费用将原路退回。

# REP 在线申请流程指南

## REP新申请流程

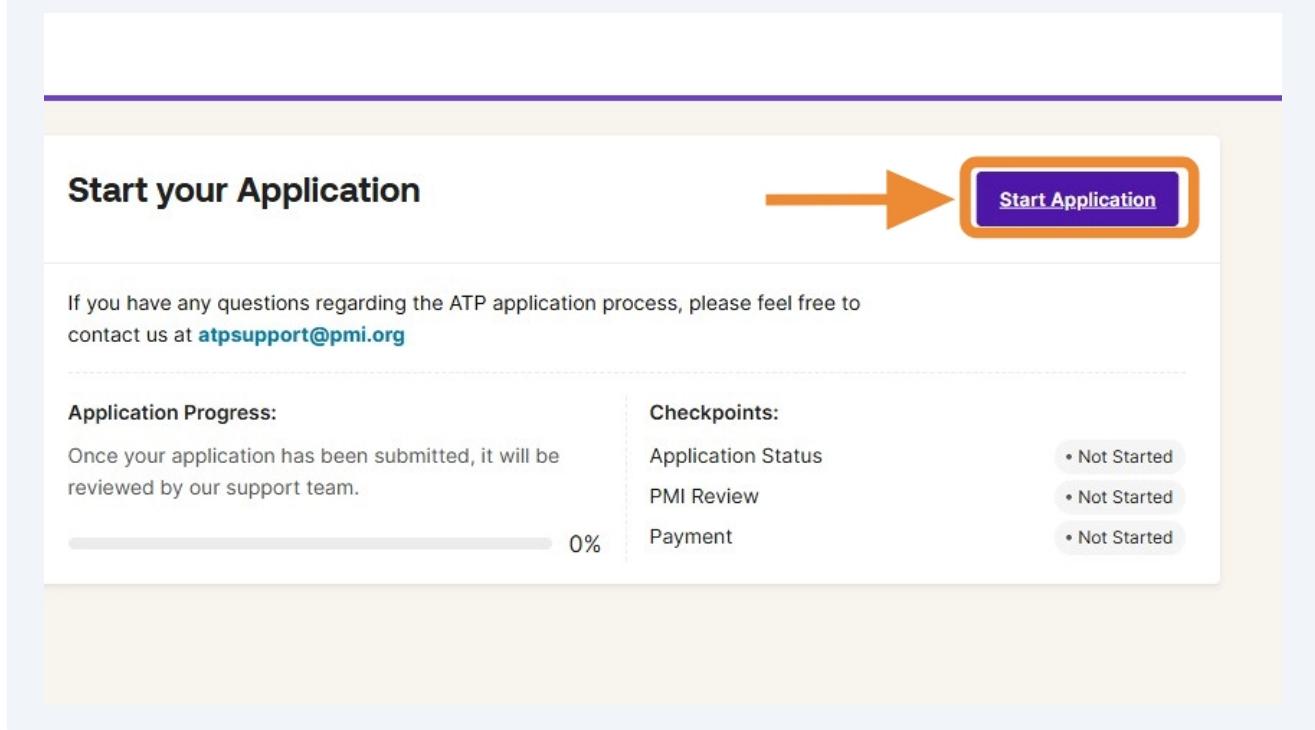
1. 进入 [atp.pmi.org](https://atp.pmi.org)

2. 输入用户名及密码并[登录](#)。



如果您没有用户名和密码, 请创建一个新的账户。

3.点击“开始申请”（Start Application）。



**Start your Application**

If you have any questions regarding the ATP application process, please feel free to contact us at [atpsupport@pmi.org](mailto:atpsupport@pmi.org)

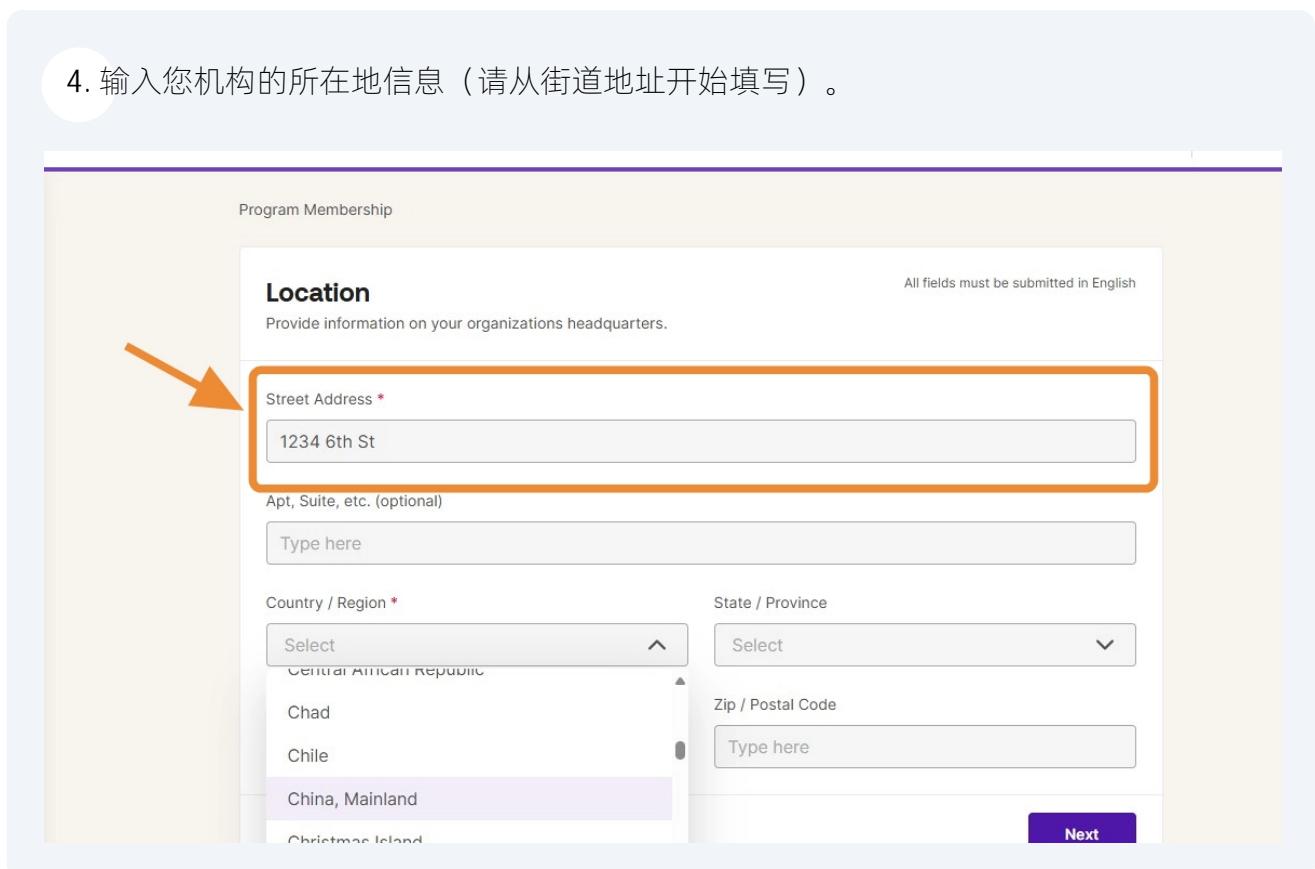
**Application Progress:**  
Once your application has been submitted, it will be reviewed by our support team.

0%

**Checkpoints:**

Application Status	• Not Started
PMI Review	• Not Started
Payment	• Not Started

4. 输入您机构的所在地信息（请从街道地址开始填写）。



Program Membership

**Location**  
Provide information on your organization's headquarters.

All fields must be submitted in English

**Street Address \***  
1234 6th St

Apt, Suite, etc. (optional)  
Type here

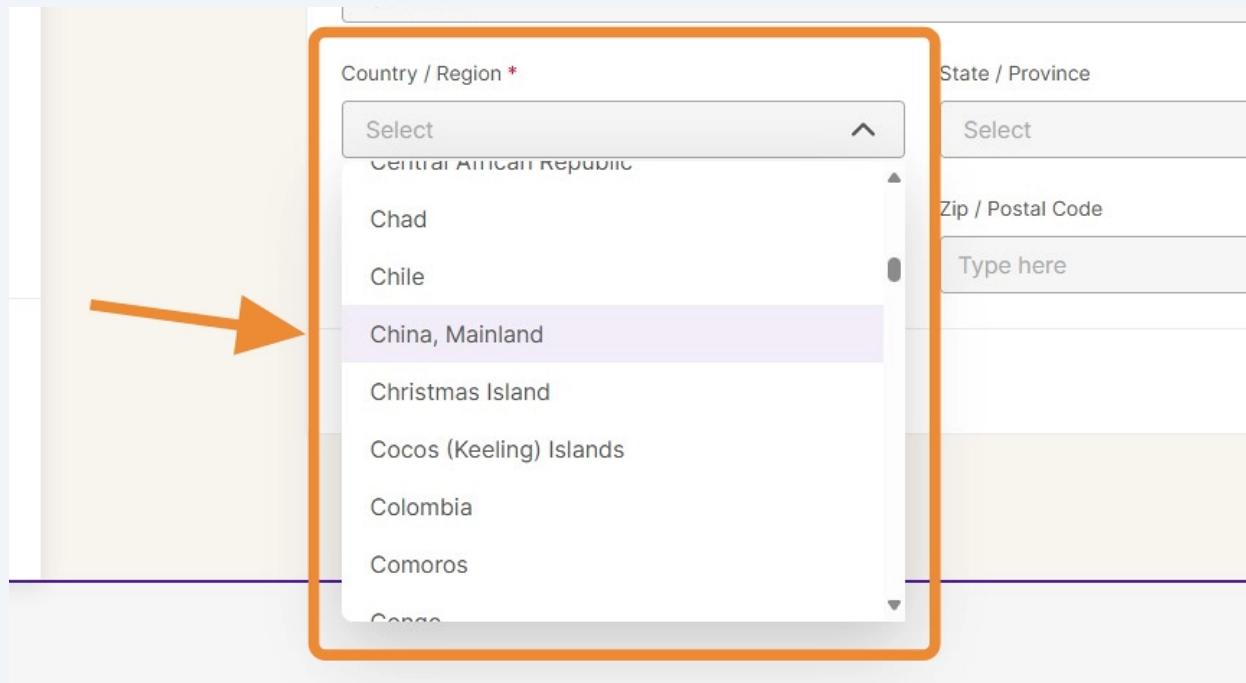
Country / Region \*  
Select  
Central American Republic  
Chad  
Chile  
China, Mainland  
Christmas Island

State / Province  
Select

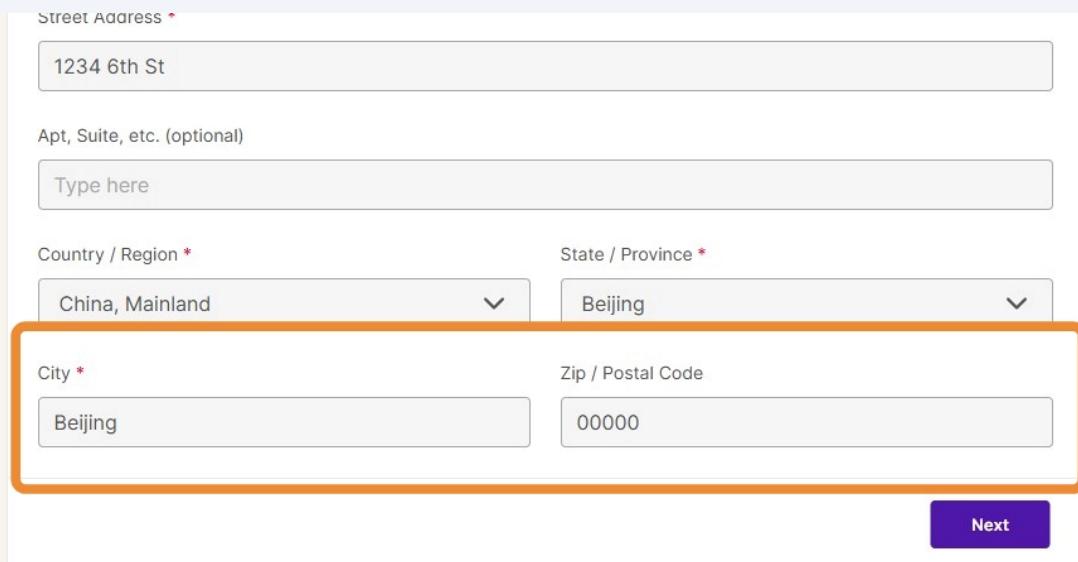
Zip / Postal Code  
Type here

Next

5. 请从下拉菜单中选择您机构所在的国家及地区（选择“中国大陆”后，系统将自动从ATP申请切换至REP申请）。



6. 输入城市、邮政编码，然后单击下一步。



Street Address \*

Apt, Suite, etc. (optional)

Country / Region \*

China, Mainland

State / Province \*

Beijing

City \*

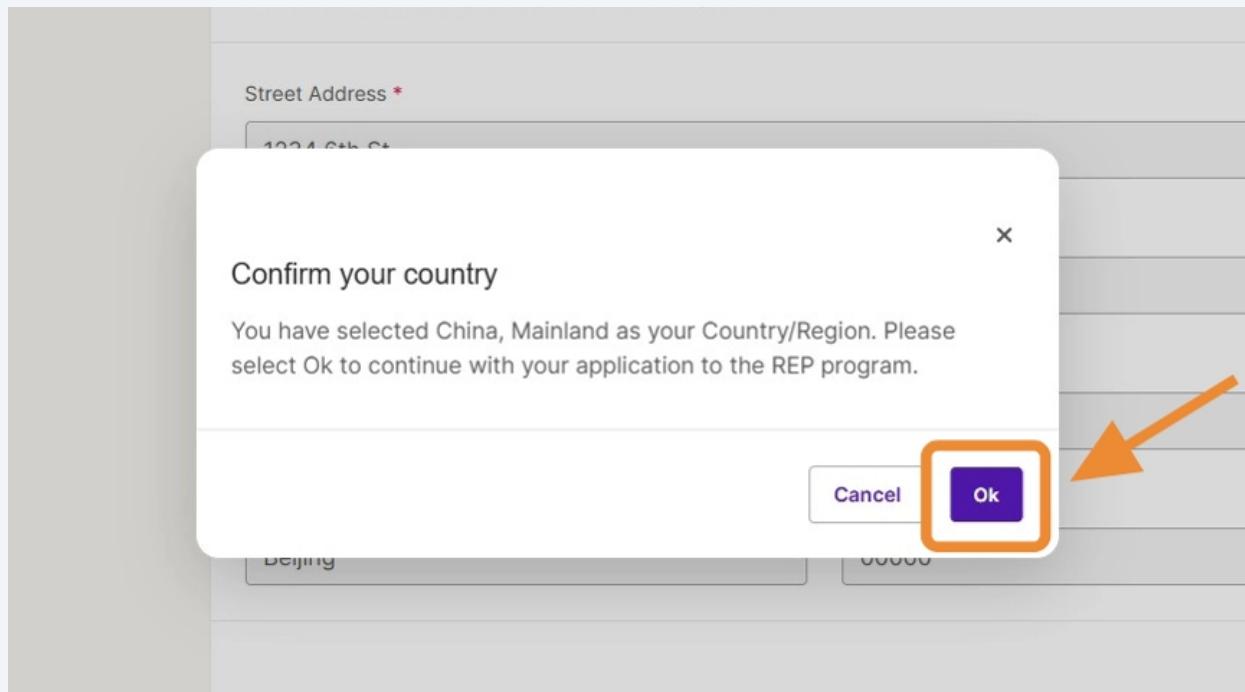
Beijing

Zip / Postal Code

00000

Next

7. 请点击“ Ok” 以继续REP申请流程。



8. 请填写您机构的信息，您机构如有DBA（Doing Business As），也请填写。

Program Enrollment > REP Application

**Organization Information**

Fill out your Organization information form to create your company profile

All fields must be submitted in English

Legal Organization Name \* Doing Business As (DBA) - If applicable  ⓘ

Organization Email Address \*  ⓘ Website Address  ⓘ

Tax ID Number \* Country / Region Code \* Main Phone Number \*

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

[Back](#) [Next](#)



9. 请填写您机构的官方邮箱、官方网址及税号（营业执照上的社会信用代码）。

您输入的邮箱将会收到总部ATP项目徽章及ATP许可证的邮件，请尽量避免填写私人邮箱地址。

Application

Program Enrollment > REP Application

Organization Information

Fill out your Organization information form to create your company profile

All fields must be submitted in English

Legal Organization Name \* Doing Business As (DBA) - If applicable ?

Bravo Project Management Type here

Organization Email Address \* ? Website Address ?

bravopm@yahoo.com bravopm.com

Tax ID Number \* Country / Region Code \* Main Phone Number \*

1234564879 Select Type here

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

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10. 请选择国家/地区代码，然后输入您机构的电话号码。

Application

Program Enrollment > REP Application

Organization Information

Fill out your Organization information form to create your company profile

All fields must be submitted in English

Legal Organization Name \* Doing Business As (DBA) - If applicable ?

Bravo Project Management Type here

Organization Email Address \* ? Website Address ?

bravopm@yahoo.com bravopm.com

Tax ID Number \* Country / Region Code \* Main Phone Number \*

1234564879 China, Mainland +86 456 789 45698

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

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11. 确认信息准确无误后, 请点击下一步 (Next)。

Application

Program Enrollment > REP Application

Organization Information

All fields must be submitted in English

Fill out your Organization information form to create your company profile

Legal Organization Name \* Doing Business As (DBA) - If applicable i

Bravo Project Management Type here

Organization Email Address \* i Website Address i

bravopm@yahoo.com bravopm.com

Tax ID Number \* Country / Region Code \* Main Phone Number \*

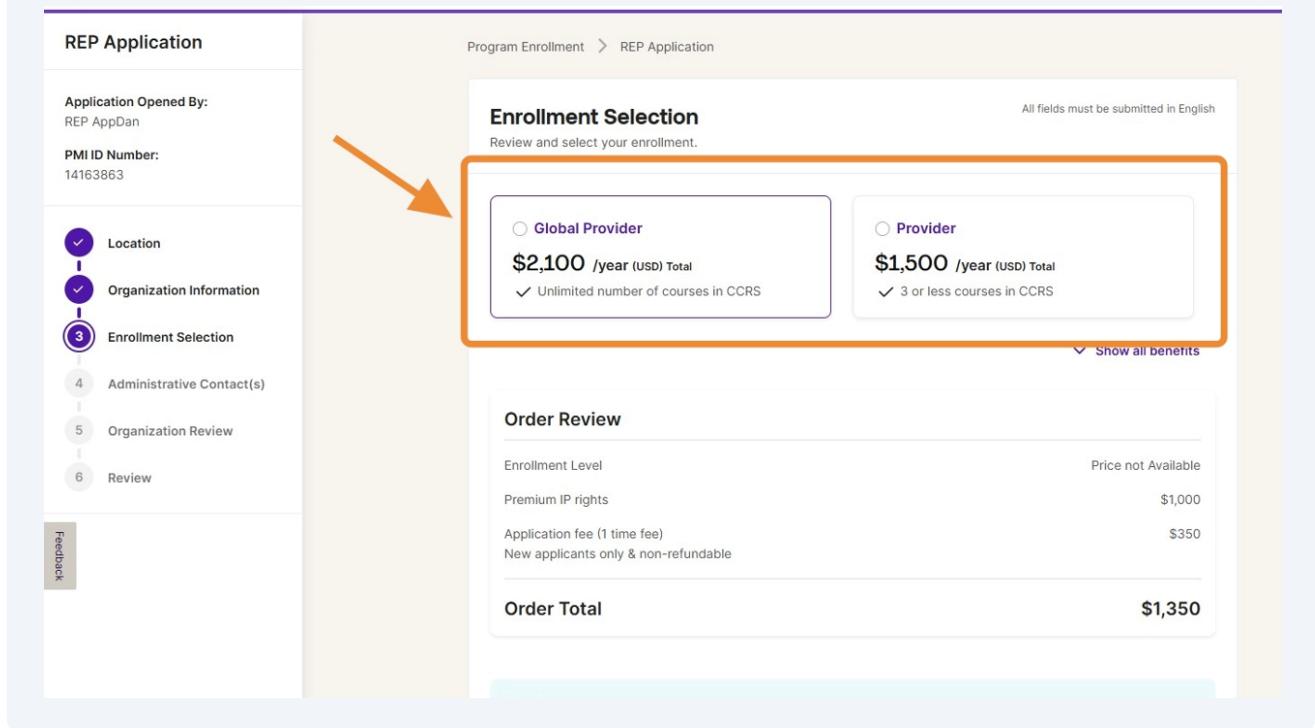
1234564879 China, Mainland +86 456 789 45698

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

[← Back](#)  **Next**

12. 请选择您要申请的REP级别。



REP Application

Program Enrollment > REP Application

All fields must be submitted in English

Application Opened By: REP AppDan

PMI ID Number: 14163863

Location

Organization Information

3 Enrollment Selection

4 Administrative Contact(s)

5 Organization Review

6 Review

Feedback

**Enrollment Selection**

Review and select your enrollment.

Global Provider  
\$2,100 /year (USD) Total  
✓ Unlimited number of courses in CCRS

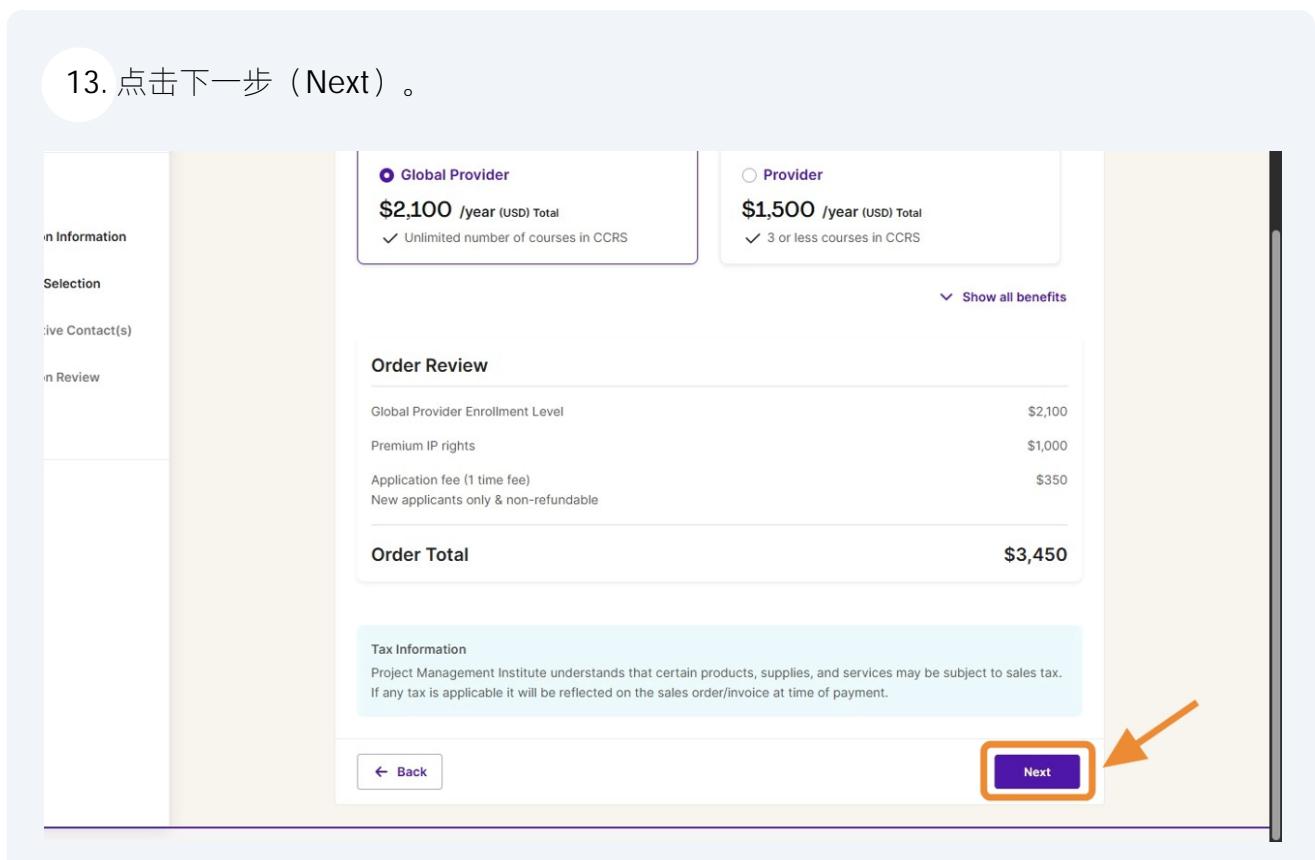
Provider  
\$1,500 /year (USD) Total  
✓ 3 or less courses in CCRS

**Show all benefits**

**Order Review**

Enrollment Level	Price not Available
Premium IP rights	\$1,000
Application fee (1 time fee) New applicants only & non-refundable	\$350
<b>Order Total</b>	<b>\$1,350</b>

13. 点击下一步 (Next)。



Information

Selection

Administrative Contact(s)

Review

**Enrollment Selection**

Global Provider  
\$2,100 /year (USD) Total  
✓ Unlimited number of courses in CCRS

Provider  
\$1,500 /year (USD) Total  
✓ 3 or less courses in CCRS

**Show all benefits**

**Order Review**

Global Provider Enrollment Level	\$2,100
Premium IP rights	\$1,000
Application fee (1 time fee) New applicants only & non-refundable	\$350
<b>Order Total</b>	<b>\$3,450</b>

**Tax Information**

Project Management Institute understands that certain products, supplies, and services may be subject to sales tax. If any tax is applicable it will be reflected on the sales order/invoice at time of payment.

**Back**

**Next**

14. 请核对您的主要联系人信息，并填写合规联系人及其他联系人信息。

如您的合规联系人与主要联系人为同一人，您也可以勾选该选项。

Application Opened By:  
REP AppDan

PMI ID Number:  
14163863

1 Location  
2 Organization Information  
3 Enrollment Selection  
**4 Administrative Contact(s)**  
5 Organization Review  
6 Review

Feedback

### Administrative Contact Information

All fields must be submitted in English

Complete the required information for contacts of your company.

**Primary**  
This contact will manage the relationship between your organization and the PMI REP Program Team.  
*Note: We have pre-populated the Primary contact information based on your user profile. Once your application is approved, you will have the chance to update any contact information on the REP Hub.*

First Name REP	Last Name AppDan
Email Address repappdan1@yopmail.com	Phone Number -

**Compliance**  
Responsible for ensuring that REP Program criteria are met at all times

Compliance contact is the same as primary contact

Email \*

Once your application is approved, an email will be sent notifying them they have been named the compliance contact.

**Additional**  
This contact will serve as the alternative contact person for any REP program concerns.

**Add Contact**

[← Back](#) [Next](#)

## 15. 点击下一步“Next”。

REP AppDan

PMI ID Number:  
14163863

**Administrative Contact Information**

Complete the required information for contacts of your company.

**Primary**

This contact will manage the relationship between your organization and the PMI REP Program Team.  
Note: We have pre-populated the Primary contact information based on your user profile. Once your application is approved, you will have the chance to update any contact information on the REP Hub.

First Name REP	Last Name AppDan
Email Address repappdan@yopmail.com	Phone Number -

**Compliance**

Responsible for ensuring that REP Program criteria are met at all times

Compliance contact is the same as primary contact

Email  
rep @yopmail.com

Once your application is approved, an email will be sent notifying them they have been named the compliance contact.

**Additional**

This contact will serve as the alternative contact person for any REP program concerns.

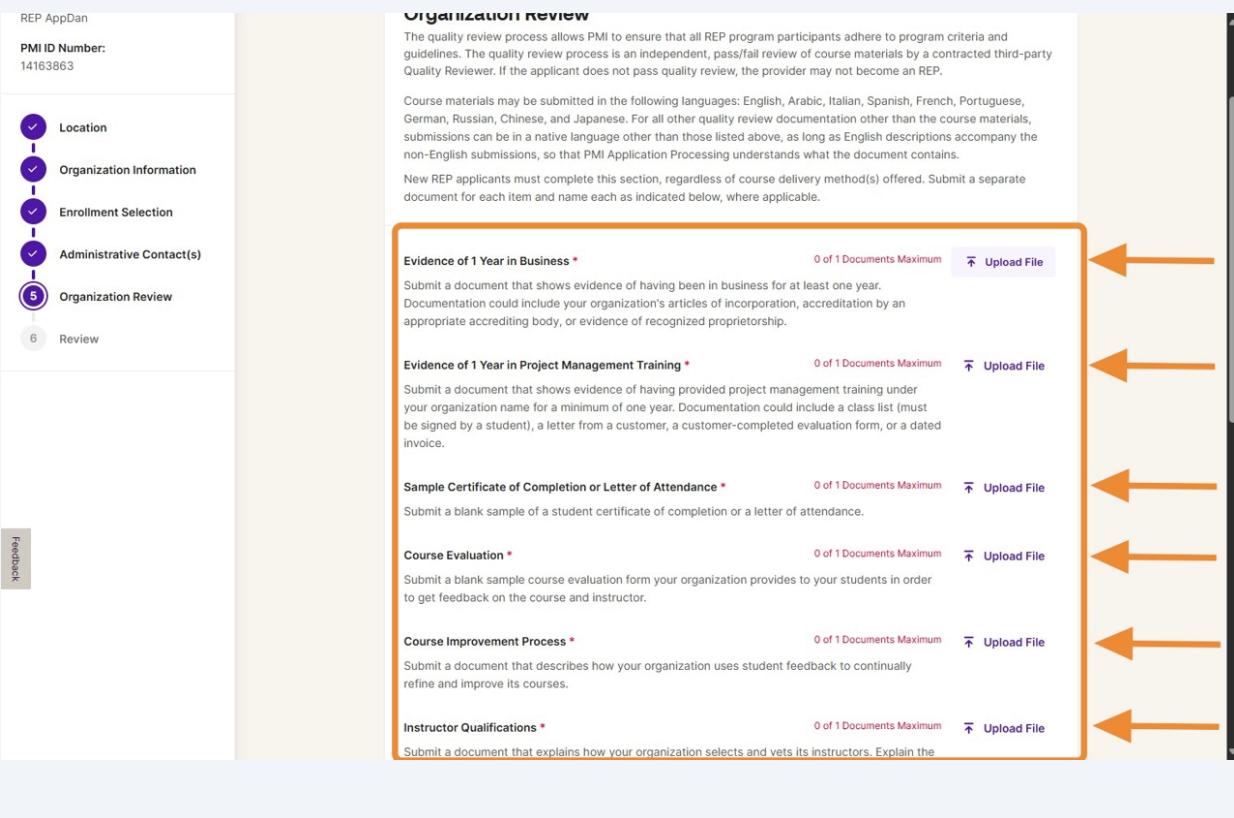
[← Back](#) [Next](#) [Add Contact](#)

**Feedback**

Project Management Institute.

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16. 请单击“上传文件”(Upload File)上传您准备好的审核材料，以便进行质量审核(Quality Review)。每个类别都需要上传单独的文件。



REP AppDan  
PMI ID Number:  
14163863

Location  
Organization Information  
Enrollment Selection  
Administrative Contact(s)  
**5 Organization Review**  
6 Review

**Organization Review**

The quality review process allows PMI to ensure that all REP program participants adhere to program criteria and guidelines. The quality review process is an independent, pass/fail review of course materials by a contracted third-party Quality Reviewer. If the applicant does not pass quality review, the provider may not become an REP.

Course materials may be submitted in the following languages: English, Arabic, Italian, Spanish, French, Portuguese, German, Russian, Chinese, and Japanese. For all other quality review documentation other than the course materials, submissions can be in a native language other than those listed above, as long as English descriptions accompany the non-English submissions, so that PMI Application Processing understands what the document contains.

New REP applicants must complete this section, regardless of course delivery method(s) offered. Submit a separate document for each item and name each as indicated below, where applicable.

**Evidence of 1 Year in Business \*** 0 of 1 Documents Maximum

Submit a document that shows evidence of having been in business for at least one year. Documentation could include your organization's articles of incorporation, accreditation by an appropriate accrediting body, or evidence of recognized proprietorship.

**Evidence of 1 Year in Project Management Training \*** 0 of 1 Documents Maximum

Submit a document that shows evidence of having provided project management training under your organization name for a minimum of one year. Documentation could include a class list (must be signed by a student), a letter from a customer, a customer-completed evaluation form, or a dated invoice.

**Sample Certificate of Completion or Letter of Attendance \*** 0 of 1 Documents Maximum

Submit a blank sample of a student certificate of completion or a letter of attendance.

**Course Evaluation \*** 0 of 1 Documents Maximum

Submit a blank sample course evaluation form your organization provides to your students in order to get feedback on the course and instructor.

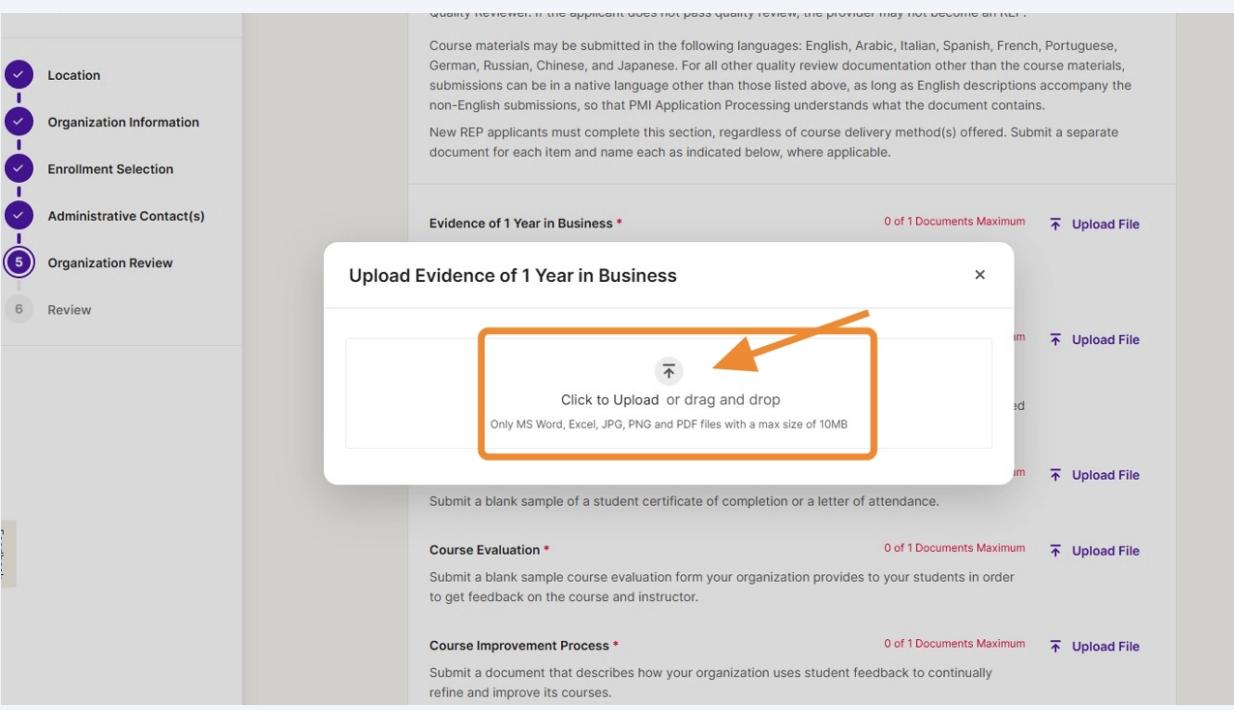
**Course Improvement Process \*** 0 of 1 Documents Maximum

Submit a document that describes how your organization uses student feedback to continually refine and improve its courses.

**Instructor Qualifications \*** 0 of 1 Documents Maximum

Submit a document that explains how your organization selects and vets its instructors. Explain the

17. 点击上传或将文件拖入框内。



Location  
Organization Information  
Enrollment Selection  
Administrative Contact(s)  
**5 Organization Review**  
6 Review

**Organization Review**

The quality review process allows PMI to ensure that all REP program participants adhere to program criteria and guidelines. The quality review process is an independent, pass/fail review of course materials by a contracted third-party Quality Reviewer. If the applicant does not pass quality review, the provider may not become an REP.

Course materials may be submitted in the following languages: English, Arabic, Italian, Spanish, French, Portuguese, German, Russian, Chinese, and Japanese. For all other quality review documentation other than the course materials, submissions can be in a native language other than those listed above, as long as English descriptions accompany the non-English submissions, so that PMI Application Processing understands what the document contains.

New REP applicants must complete this section, regardless of course delivery method(s) offered. Submit a separate document for each item and name each as indicated below, where applicable.

**Evidence of 1 Year in Business \*** 0 of 1 Documents Maximum

Click to Upload or drag and drop  
Only MS Word, Excel, JPG, PNG and PDF files with a max size of 10MB

**Upload Evidence of 1 Year in Business**

Submit a blank sample of a student certificate of completion or a letter of attendance.

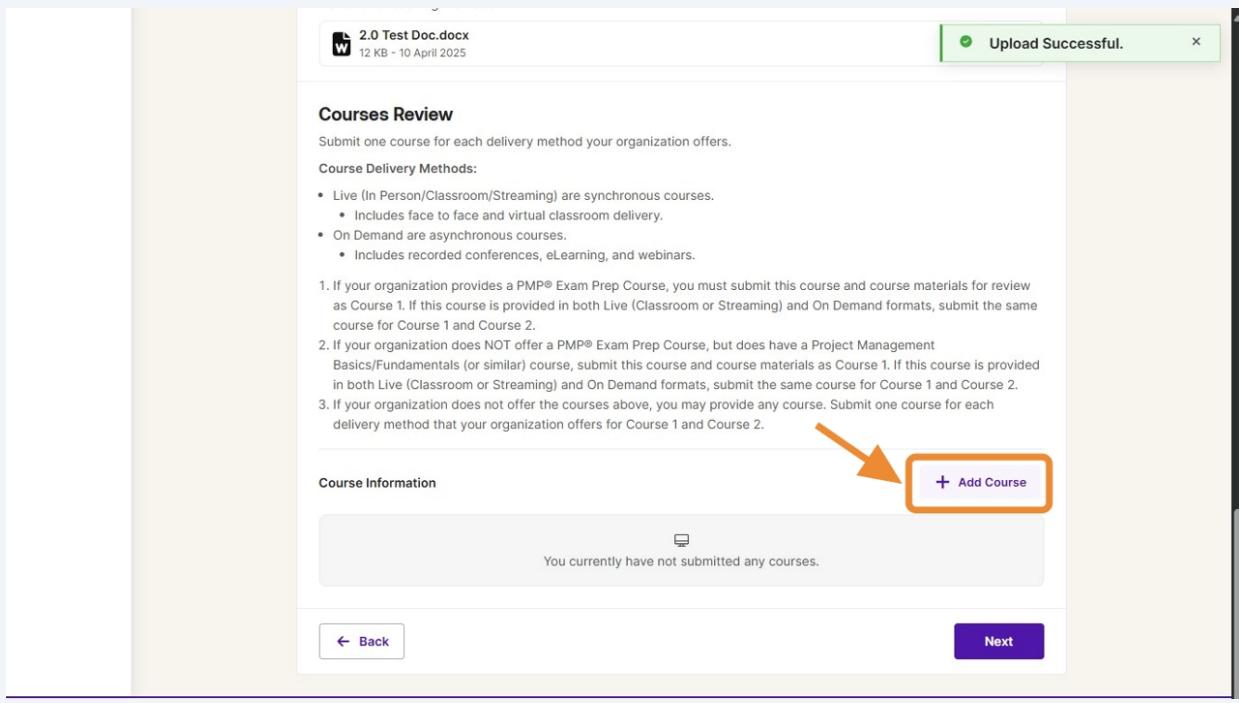
**Course Evaluation \*** 0 of 1 Documents Maximum

Submit a blank sample course evaluation form your organization provides to your students in order to get feedback on the course and instructor.

**Course Improvement Process \*** 0 of 1 Documents Maximum

Submit a document that describes how your organization uses student feedback to continually refine and improve its courses.

18. 成功上传所有文件后，单击“添加课程”（Add Course）即可添加课程。



The screenshot shows a 'Courses Review' page. At the top, a file '2.0 Test Doc.docx' is listed with a size of 12 KB and a date of 10 April 2025. To the right, a green box indicates 'Upload Successful.' with a close button. Below this, the 'Course Delivery Methods' section is visible, listing live and on-demand course types. Three numbered instructions follow, detailing submission requirements for PMP® Exam Prep Courses. The 'Course Information' section shows a message: 'You currently have not submitted any courses.' A prominent orange arrow points to the 'Add Course' button, which is highlighted with an orange border. Navigation buttons 'Back' and 'Next' are at the bottom.



若您机构提供PMP备考课程，须将该课程及相关材料作为"课程1"（Course 1）提交审核。提交前请仔细查阅文中的详细要求。

19. 请输入您的课程网址、授课方式、PMP 课程说明、课程描述以及课程是否来自第三方并获得许可。

Previous Next Print Help Feedback

Please enter the URLs that are associated to the course(s) and/or programs submitted for quality review.

Course #1 URL

① Enter a valid website address

Delivery Method \*  
 Live (Classroom or Streaming)  On Demand

Is this a PMP® Prep Course \*  
 Yes  No

If your organization offers a PMP® Exam Prep course, please provide the name and PMP® credential number for all instructors that teach this course.

Instructor Name \*  PMP® Number \*  + Add Additional Instructor

Course Description \* 2/500

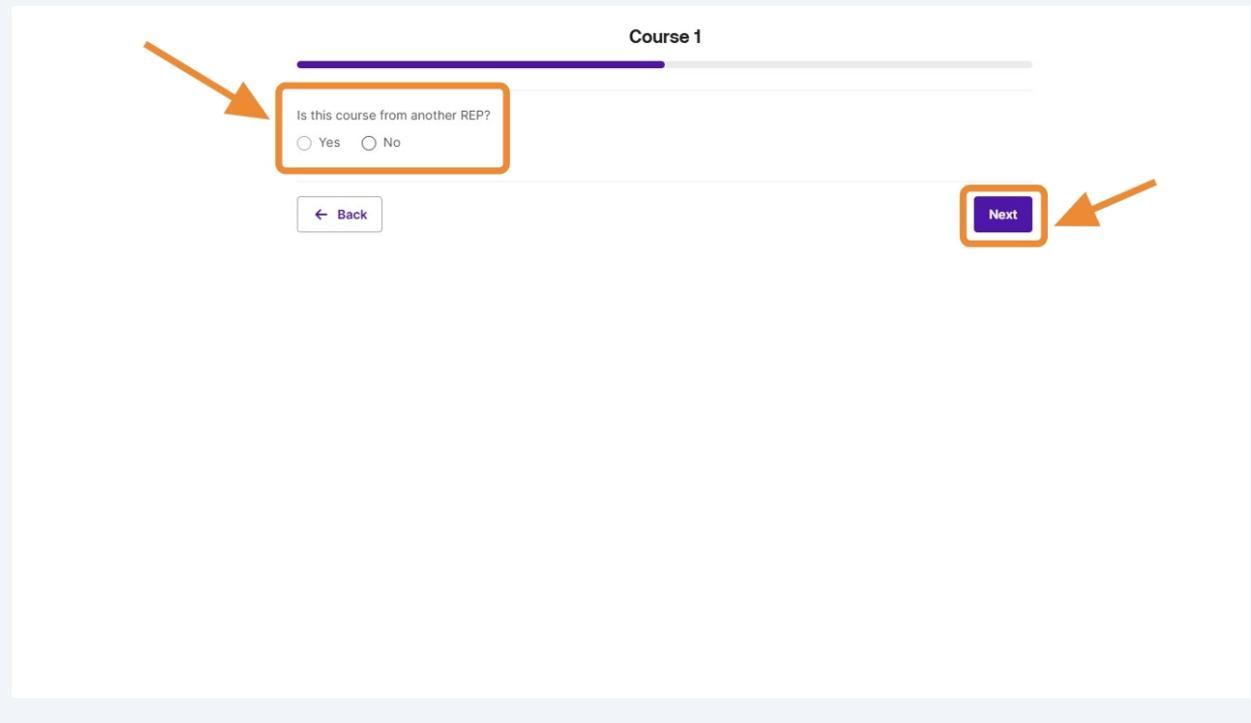
Is this course content licensed from a third party? \*  
 Yes  No

Print Help Feedback



如果您的课程为PMP备考课程, 请提供课程讲师的姓名及讲师的PMP证书编号。

20. 选择课程是否来自其他 REP, 然后单击“下一步” (Next)。



Course 1

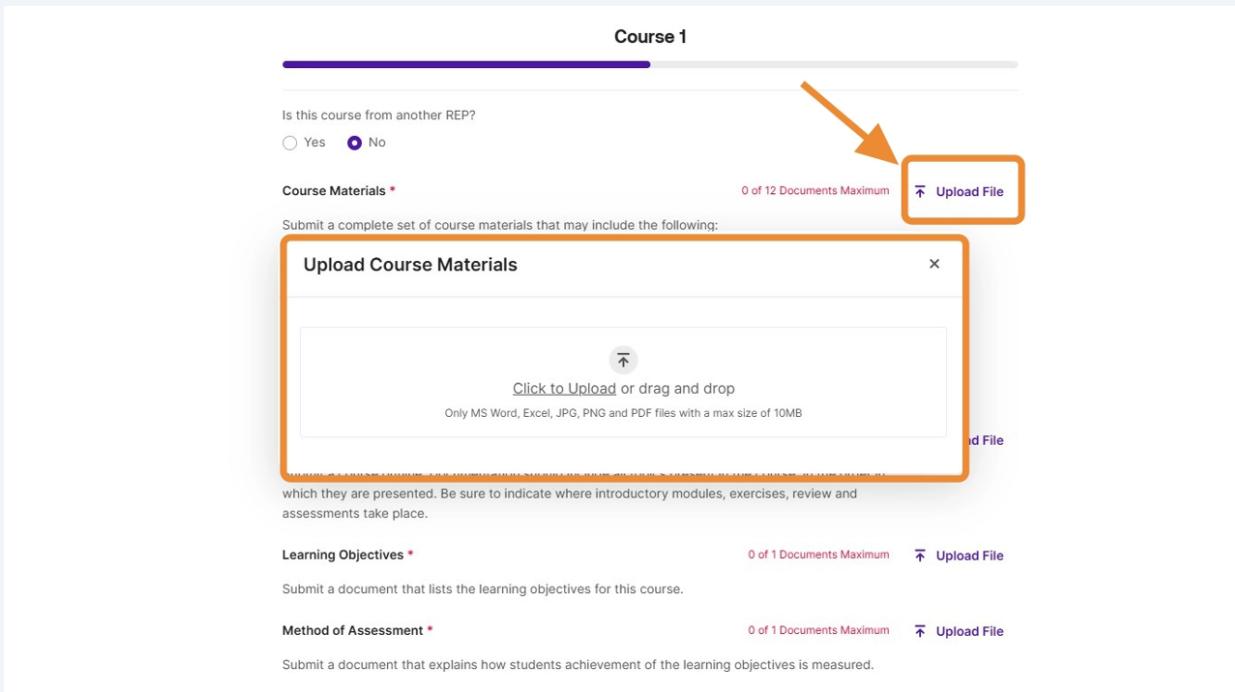
Is this course from another REP?

Yes  No

[Back](#)

[Next](#)

21. 请点击箭头上传课程材料，并按要求为每个小项上传单独的文件。



Course 1

Is this course from another REP?

Yes  No

**Course Materials \***

0 of 12 Documents Maximum [Upload File](#)

Submit a complete set of course materials that may include the following:

**Upload Course Materials**

Click to Upload or drag and drop  
Only MS Word, Excel, JPG, PNG and PDF files with a max size of 10MB

which they are presented. Be sure to indicate where introductory modules, exercises, review and assessments take place.

**Learning Objectives \***

0 of 1 Documents Maximum [Upload File](#)

Submit a document that lists the learning objectives for this course.

**Method of Assessment \***

0 of 1 Documents Maximum [Upload File](#)

Submit a document that explains how students achievement of the learning objectives is measured.

22. 所有文件上传完毕后, 请单击“下一步”(Next)。

The more materials provided, the better the quality reviewers will be able to assess your course. Submitting too few items can result in an unsuccessful review.

**Course Outline \*** 1 of 1 Documents Maximum

Submit a course outline. Documentation should include all topics present in the course, in the order in which they are presented. Be sure to indicate where introductory modules, exercises, review and assessments take place.

**Learning Objectives \*** 1 of 1 Documents Maximum

Submit a document that lists the learning objectives for this course.

**Method of Assessment \*** 1 of 1 Documents Maximum

Submit a document that explains how students achievement of the learning objectives is measured.

**Next** 

23. 请选择您课程中与人才三角相关的所有适用主题, 并填写课程总课时。

**Course 1**

**PMI Talent Triangle, Certification, and Strategic Alignment**

Select the topics from this course that apply to each of the PMI Talent Triangle® areas. Select all that apply. We understand your course may address additional, applicable topics not listed here.

Ways of Working	Power Skills	Business Acumen
Focus on adaptability and mastery of project management techniques	Develop leadership, communication, and mind-set to influence stakeholders	Understand the macro and micro influences to make effective decisions

**1. Total Course Hours**

How many total hours of instruction for this course? \*

Must be less than 60 hours.

Enter the Total Hours of Instruction for this Course. May be allocated in increments of 0.25 (15 minute intervals)

**2. Talent Triangle**

Take the total hours listed above and divide them across the three sides of the Talent Triangle based on your course content. (By default, these are distributed evenly. Be sure to adjust them to reflect the actual time you plan to spend on each topic.)

24. 请填写人才三角各领域的教学时长分配（系统默认将课程总学时均分为三部分，请根据实际教学情况调整）。

1. Total Course Hours

How many total hours of instruction for this course? \*

1.5

Enter the Total Hours of Instruction for this Course. May be allocated in increments of 0.25 (15 minute intervals)  
Must be less than 60 hours.

2. Talent Triangle

Take the total hours listed above and divide them across the three sides of the Talent Triangle based on your course content. (By default, these are distributed evenly. Be sure to adjust them to reflect the actual time you plan to spend on each topic.)

0.5      0.5      0.5

Ways of Working PDUs      Power Skills PDUs      Business Acumen PDUs

How many hours of instruction are dedicated to mastering project management methodologies?      How many hours of instruction are dedicated to communication and team and stakeholder management?      How many hours of instruction are dedicated to financial, organizational or other strategic business concepts?

3. Certification Alignment

1. Ways of Working instruction is meant to be certification-specific.  
2. All Ways of Working hours are applicable to Project Management Certifications: PMP, CAPM, PgMP, PMI-CP  
3. Ways of Working course content may offer many hours that include concepts such as Portfolio Management

25. 请填写该课程中适用于每种认证类型的教学时长。

Use the input fields below to indicate how many hours of instruction from this course would be applicable to each Certification type.

Now, for the final step, we need to identify which Certifications your Ways of Working PDUs apply to (since Ways of Working PDUs are certification-specific - [Learn More](#)).

Enterprise Management PMI-PMOCP	Portfolio Management PfMP	Business Analysis PMI-PBA
Applicable Hours 0.5	Applicable Hours 0.5	Applicable Hours 0.5
Enter up to 0.5 hours.	Enter up to 0.5 hours.	Enter up to 0.5 hours.
Agile PMI-ACP, DASM, DASSM, DAC, DAVSC	Risk Management PMI-RMP	Scheduling PMI-SP
Applicable Hours 0	Applicable Hours 0	Applicable Hours 0
Enter up to 0.5 hours.	Enter up to 0.5 hours.	Enter up to 0.5 hours.

**Additional notes on PMI Strategic Alignment**  
As part of our review process we consider the following criteria. Your course is not required to meet these to be approved. However, these are strategically important pillars and principles for the field of project management that you should be aware of:

- Course or learning experience represents outreach to external communities and new specialized (regional) communities within PMI to foster new types of engagement
- Course includes any of the following principles from A Guide to the Project Management Body of Knowledge (PMBOK® Guide) —Seventh Edition
- Be a diligent, respectful and caring steward

## 26. 点击下一步 (Next)。

0      0      0

Enter up to 0.5 hours.      Enter up to 0.5 hours.      Enter up to 0.5 hours.

**Additional notes on PMI Strategic Alignment**  
As part of our review process we consider the following criteria. **Your course is not required to meet these to be approved.** However, these are strategically important pillars and principles for the field of project management that you should be aware of:

- Course or learning experience represents outreach to external communities and new specialized (regional) communities within PMI to foster new types of engagement
- Course engages in a diverse set of offerings and solid foundational experiences to draw in specific types of project practitioners/changemakers—e.g., function and industry-focused associations like accountancy organizations, engineering fraternities, and so on
- Course supports changemakers (people of any age who turn ideas into reality); these are people who want to do good and join efforts to help society.
- Course helps organizations to support project practitioners and better understand the impact of the project practitioners/changemakers and help them gain new skills

Course includes any of the following principles from A Guide to the Project Management Body of Knowledge (PMBOK® Guide) —Seventh Edition

- Be a diligent, respectful and caring steward
- Recognize, evaluate and respond to system interactions
- Navigate Complexity
- Create a collaborative project team environment
- Demonstrate leadership behaviors
- Optimize Risk Responses
- Effectively engage with stakeholders
- Tailor based on context
- Embrace adaptability and resiliency
- Focus on value
- Build quality into processes and deliverables
- Enable change to achieve the envisioned future state

[← Back](#)  **Next**

## 27. 确认信息准确无误后, 请点击下一步 (Next)。

**PDU/Contact Hours \*** 

Select the topics from this course that apply to each of the PMI Talent Triangle® areas.

Ways of Working

Agile

Power Skill

Brainstorming ideation

Business Acumen

Security

How many total hours of instruction for this course?

**1.5 Total Hours**

Ways of Working PDUs: 0.5

Power Skills PDUs: 0.5

Business Acumen PDUs: 0.5

Indicate how many hours of instruction from this course would be applicable to each Certification type.

Enterprise Management: 0.5 PMI-PMOCP	Portfolio Management: 0.5 PMP
Business Analysis: 0.5 PMI-PBA	Agile: 0 PMI-ACP, DASM, DASSM, DAC, DAVSC
Risk Management: 0 PMI-RMP	Scheduling: 0 PMI-SP

[← Back](#)  **Save Course**

28. 继续添加其他课程或点击下一步 (Next)。

**Courses Review**

Submit one course for each delivery method your organization offers.

**Course Delivery Methods:**

- Live (In Person/Classroom/Streaming) are synchronous courses.
  - Includes face to face and virtual classroom delivery.
- On Demand are asynchronous courses.
  - Includes recorded conferences, eLearning, and webinars.

1. If your organization provides a PMP® Exam Prep Course, you must submit this course and course materials for review as Course 1. If this course is provided in both Live (Classroom or Streaming) and On Demand formats, submit the same course for Course 1 and Course 2.
2. If your organization does NOT offer a PMP® Exam Prep Course, but does have a Project Management Basics/Fundamentals (or similar) course, submit this course and course materials as Course 1. If this course is provided in both Live (Classroom or Streaming) and On Demand formats, submit the same course for Course 1 and Course 2.
3. If your organization does not offer the courses above, you may provide any course. Submit one course for each delivery method that your organization offers for Course 1 and Course 2.

Course Information

[+ Add Course](#)

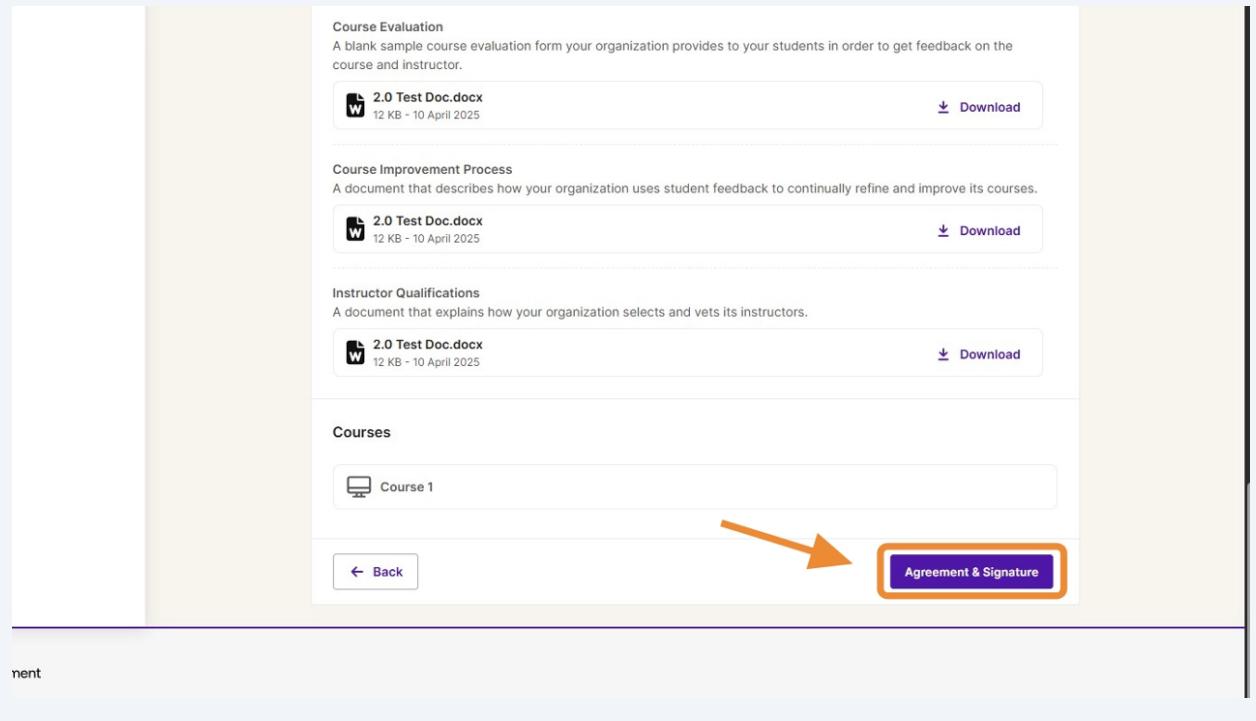
 Course 1	⋮
--	---

[← Back](#)

[Next](#)

Project Management Institute.

29. 课程资料完成上传并确认内容无误后, 请点击“协议并签名” (Agreement & Signature) 。



Course Evaluation  
A blank sample course evaluation form your organization provides to your students in order to get feedback on the course and instructor.

2.0 Test Doc.docx  
12 KB - 10 April 2025 [Download](#)

Course Improvement Process  
A document that describes how your organization uses student feedback to continually refine and improve its courses.

2.0 Test Doc.docx  
12 KB - 10 April 2025 [Download](#)

Instructor Qualifications  
A document that explains how your organization selects and vets its instructors.

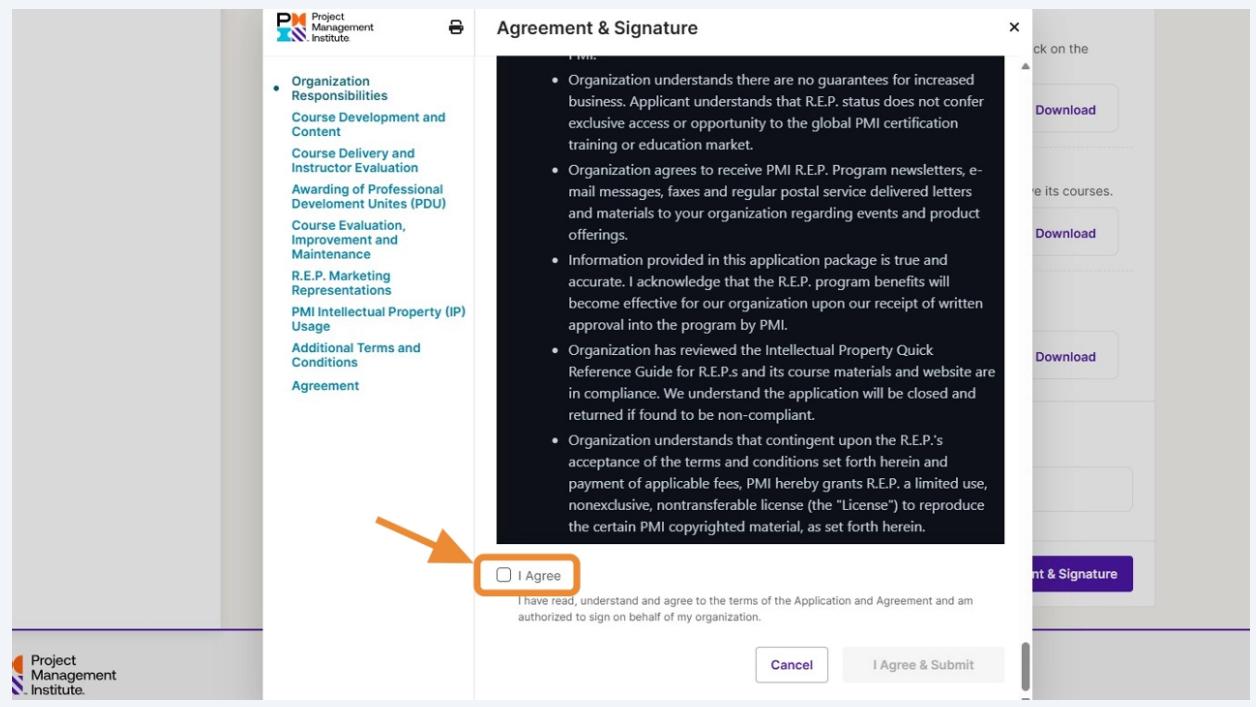
2.0 Test Doc.docx  
12 KB - 10 April 2025 [Download](#)

Courses

Course 1

[Back](#) [Agreement & Signature](#)

30. 请点击左侧菜单并查看所有文件条款, 所有内容阅读完毕后, 请勾选“我同意” (I Agree) 。



Project Management Institute

Agreement & Signature

Organization Responsibilities

Course Development and Content

Course Delivery and Instructor Evaluation

Awarding of Professional Development Units (PDU)

Course Evaluation, Improvement and Maintenance

R.E.P. Marketing Representations

PMI Intellectual Property (IP) Usage

Additional Terms and Conditions

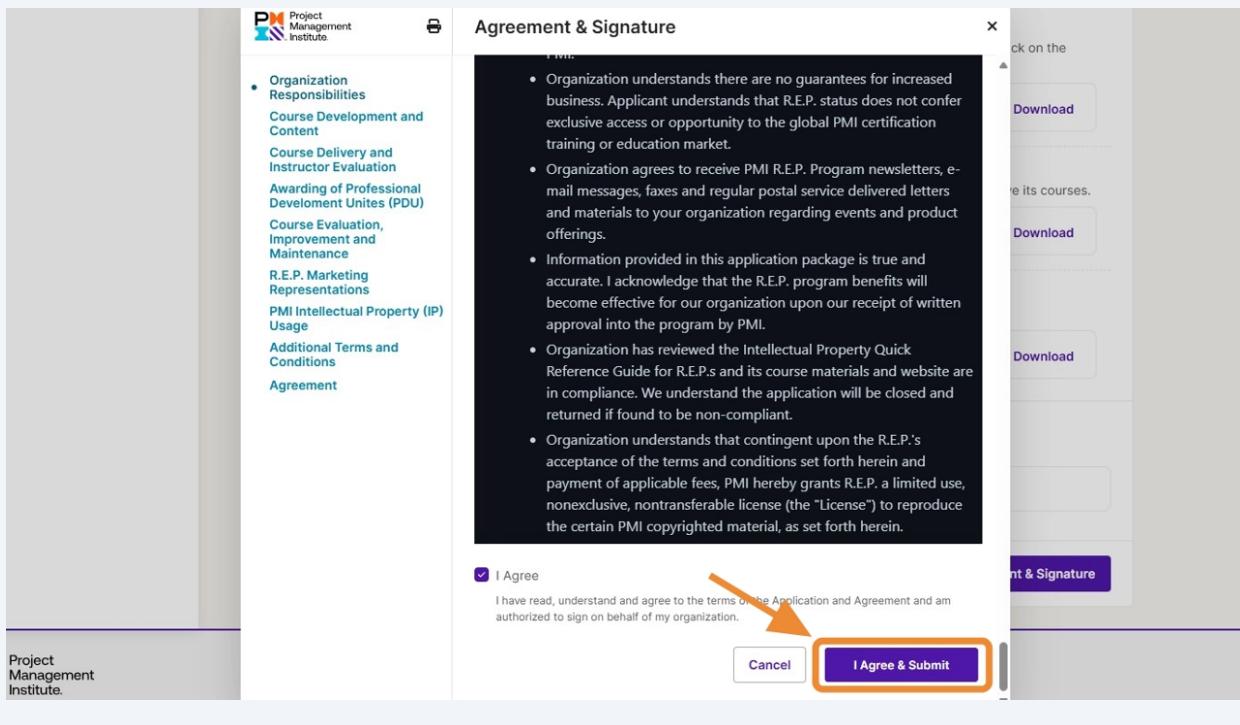
Agreement

I Agree

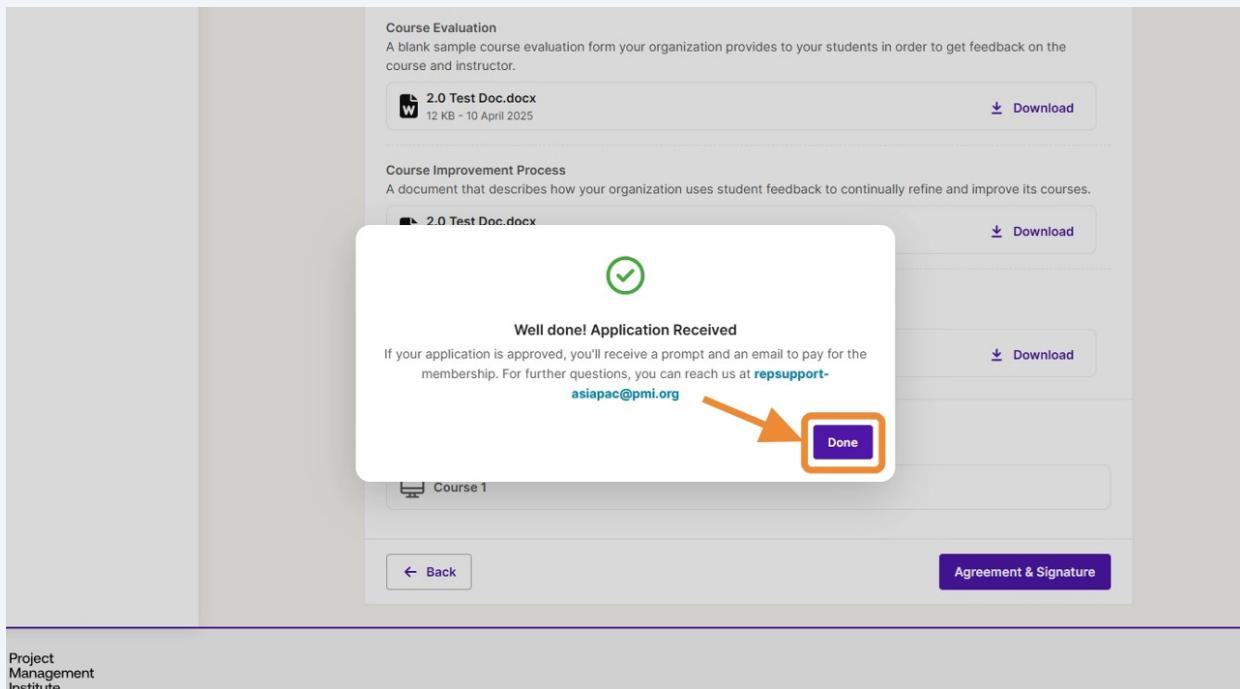
I have read, understand and agree to the terms of the Application and Agreement and am authorized to sign on behalf of my organization.

[Cancel](#) [I Agree & Submit](#)

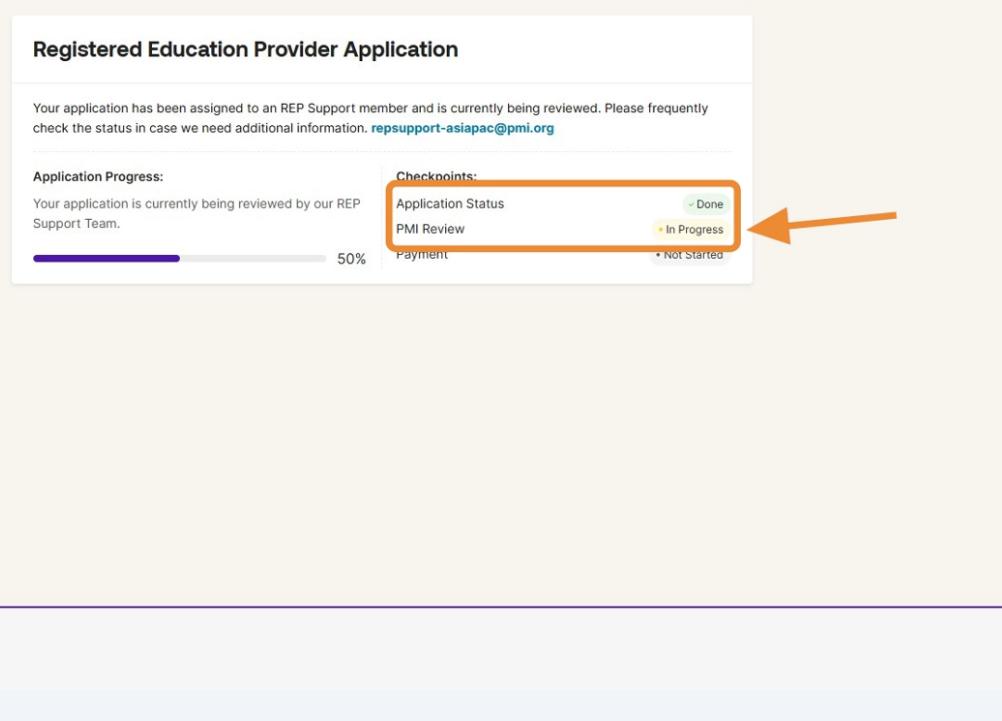
31. 点击“我同意并提交”(I Agree & Submit) 提交申请。



32. 点击提交后，系统将弹出提示窗口，请点击“完成”(Done)按钮。



33. 提交成功后，您的REP申请状态将显示为“审核中”（"In Progress"）。



Registered Education Provider Application

Your application has been assigned to an REP Support member and is currently being reviewed. Please frequently check the status in case we need additional information. [repsupport-asiapac@pmi.org](mailto:repsupport-asiapac@pmi.org)

Application Progress:

Your application is currently being reviewed by our REP Support Team.

Checkpoints:

Checkpoint	Status
Application Status	Done
PMI Review	In Progress
Payment	Not Started

Project Management Institute.

34. 审核过程中如需补充材料，系统将弹出提示窗口通知您更新申请信息。

35. 点击“更新申请”（Update Application）。

Registered Education Provider Application

PMI REP Support team needs some additional information to continue the review process.  
Please click on "Update Application" to provide the information needed.

Your application is currently in review. In order to complete this process we need additional information. For further questions, you can reach us at [repsupport-asiapac@pmi.org](mailto:repsupport-asiapac@pmi.org)

**Application Progress:**  
Our team needs some additional information.  
60%

Checkpoints:	
Application Status	Done
PMI Review	Blocked
Payment	Not Started

Project Management Institute.

36. 请查阅ATP支持团队的审核意见，并根据要求完成相应信息更新。

**Review Application Details**

Please review and make any edits necessary before you submit your application.

**Organization Information**

Please review and update per the notes below.

Legal Organization Name *	Doing Business As (DBA) - If applicable	
Bravo Project Management	Type here	
Organization Email Address *	Website Address	
bravopm@yahoo.com	bravopm.com	
Tax ID Number *	Country / Region Code *	Main Phone Number *
1234564879	China, Mainland +86	456 789 45698

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

**Discussion**

Sandy McFadden ATP Support Posted on 10 April 2025

change zip code

0/200

37. 如需进一步沟通，您可以在下方讨论区给ATP团队留言反馈意见，或直接修改后点击“确认更新”（Confirm Updates）。

Bravo Project Management

Type here

Organization Email Address \* [bravopm@yahoo.com](#)

Website Address [bravopm.com](#)

Tax ID Number \* [12345648793](#)

Country / Region Code \* [China, Mainland +86](#)

Main Phone Number \* [456 789 45698](#)

If you need assistance with finding your Tax ID Number please go [here](#).

I previously participated in the REP Program

**Discussion**

**Sandy McFadden** ATP Support Posted on 10 April 2025

change zip code

16/200

updated zip code

**Post ➤**

**Confirm Updates**

38. 申请获得批准后，请及时缴纳费用。

39. 请选择您的REP级别，然后点击“付款”（Make Payment）。如您需要开具形式发票，请点击左侧“生成形式发票”（Generate Proforma Invoice）。

[Back To Hub](#)

### Registered Education Provider Application

Our REP Support Team will be reaching out to start the on-boarding process to the REP program once we receive your payment. Please click on Make Payment to start that process. You can reach us at [repsupport-asiapac@pmi.org](mailto:repsupport-asiapac@pmi.org)

We see you have selected the Provider program tier. To confirm, select Make Payment or you may select another tier at this point and then select Make Payment.

Best Value	
<input checked="" type="radio"/> Provider <b>\$1,500 /year (USD)</b> ✓ 3 or less courses in CCRS	<input type="radio"/> Global Provider <b>\$2,100 /year (USD)</b> ✓ Unlimited number of courses in CCRS

If you notice that taxes have been applied to your initial REP enrollment and your organization is tax-exempt, please email a copy of your tax exemption certificate to [repsupport-asiapac@pmi.org](mailto:repsupport-asiapac@pmi.org)

[Generate Proforma Invoice](#) [Make Payment](#)

**Application Progress:**  
Congratulations! Your application has been approved. Please submit your payment.  
90%

**Checkpoints:**  
Application Status ✓ Done  
PMI Review ✓ Done  
Payment • Not Started

40. 请输入您的付款信息。

**Contact Details**

Email: repappdan1@yopmail.com

**Payment Methods**

Your privacy is our priority. Your info is always safe with us.

Cards

All fields are required unless marked otherwise.

Card number: 5127 9990

Expiry date: 03/30 Security code:

Name on card: B. Ravo

Save for my next payment

**R.E.P. Global Provider Enrollment Level Fee** \$2,100.00  
Quantity: 1

**Intellectual Property Licensing Agreement Permissions**  
\$1,000.00  
Quantity: 1

**R.E.P. Program Application Review Processing Fee** \$350.00  
Quantity: 1

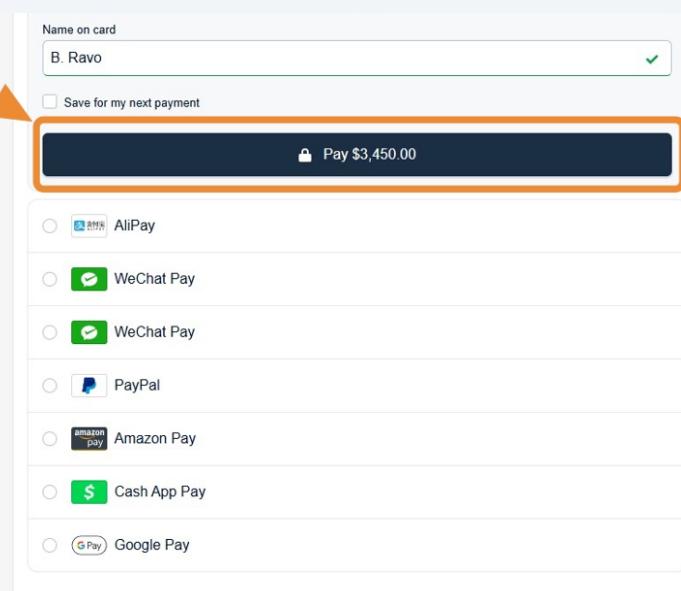
Tax: \$0.00

**Total** \$3,450.00

By completing your purchase you agree to [PMI's Sales Terms and Conditions](#).

AliPay  
 WeChat Pay  
 WeChat Pay  
 PayPal

41. 点击“支付 \$3,450.00”。



Name on card  
B. Ravo ✓

Save for my next payment

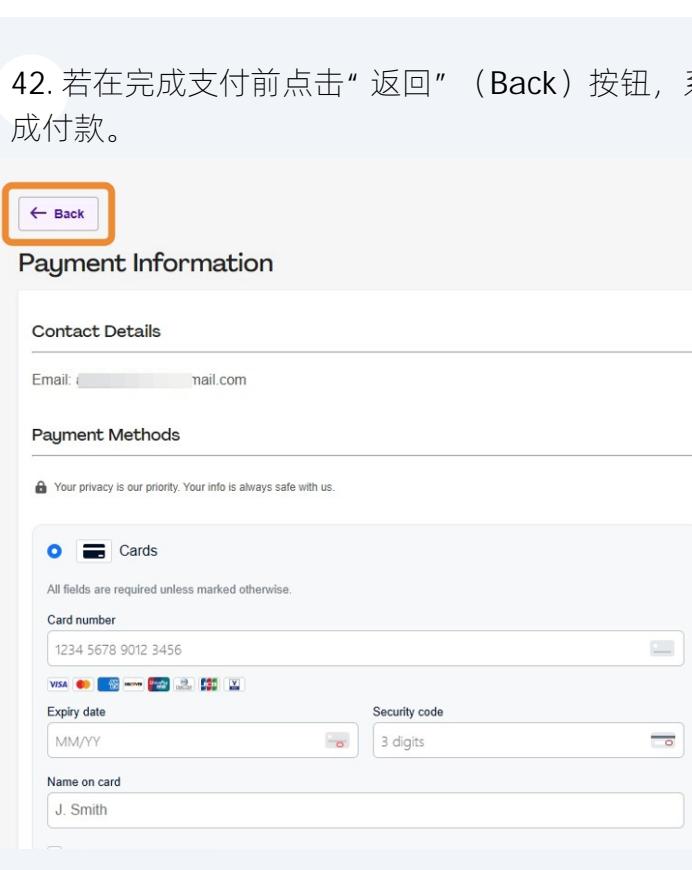
**Pay \$3,450.00**

By completing your purchase you agree to PMI's [Sales Terms and Conditions](#).

AliPay  
WeChat Pay  
WeChat Pay  
PayPal  
Amazon Pay  
Cash App Pay  
Google Pay

Project Management Institute

42. 若在完成支付前点击“返回”(Back)按钮，系统将提示您是否改用电汇方式完成付款。



**← Back**

**Payment Information**

**Contact Details**

Email:  mail.com

**Payment Methods**

Cards

All fields are required unless marked otherwise.

Card number  
 1234 5678 9012 3456

Expiry date  
 MM/YY  Security code  
 3 digits

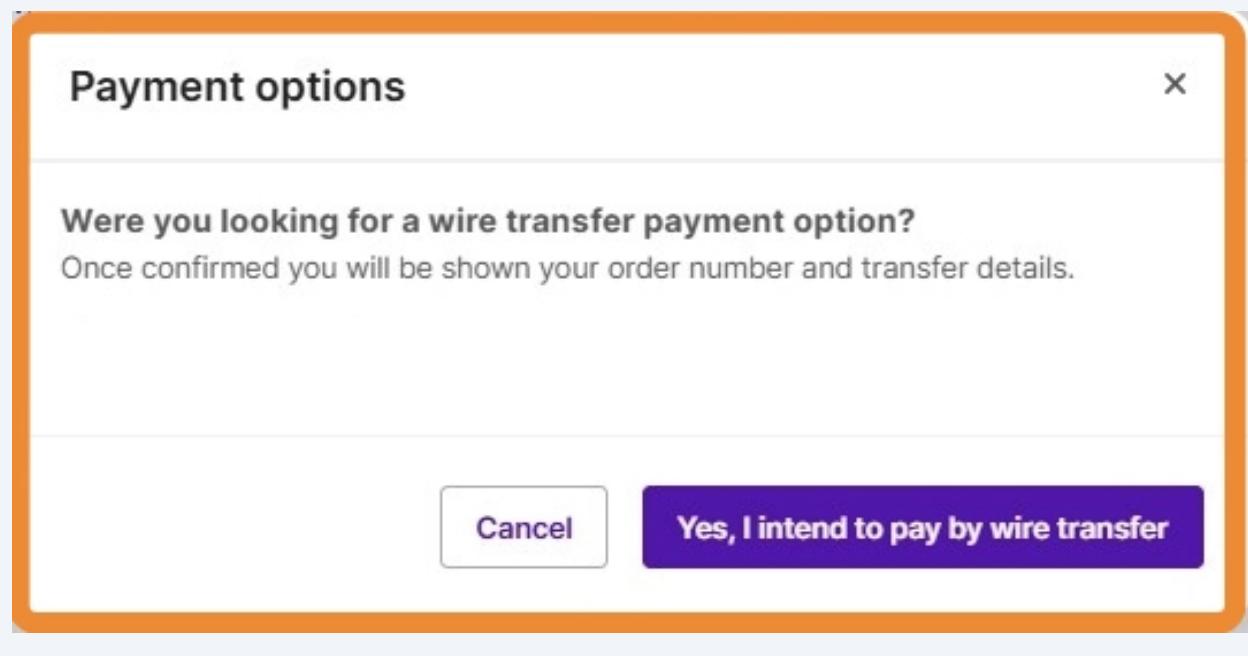
Name on card  
 J. Smith

**Order Summary**

Annual Membership: Premium	\$9,999.00
Quantity: 1	
Tax	\$599.94
<b>Total</b>	<b>\$10,598.94</b>

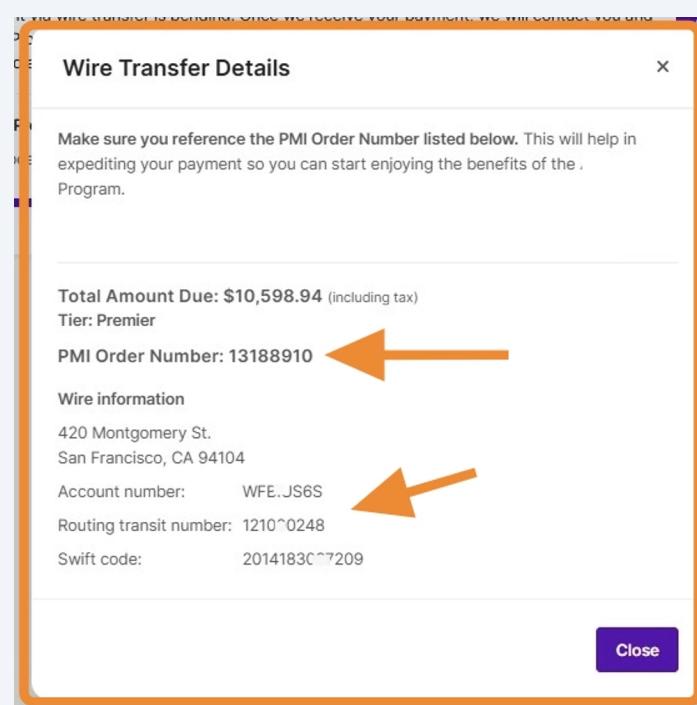
By completing your purchase you agree to PMI's [Sales Terms and Conditions](#).

43. 如果您想改为使用信用卡或其他方式, 请单击“取消”(Cancel)。如果您想使用电汇付款, 请单击“是, 我打算用电汇付款”(Yes, I intend to pay by wire transfer)。如有任何问题, 请联系 [repsupport-asiapac@pmi.org](mailto:repsupport-asiapac@pmi.org)。

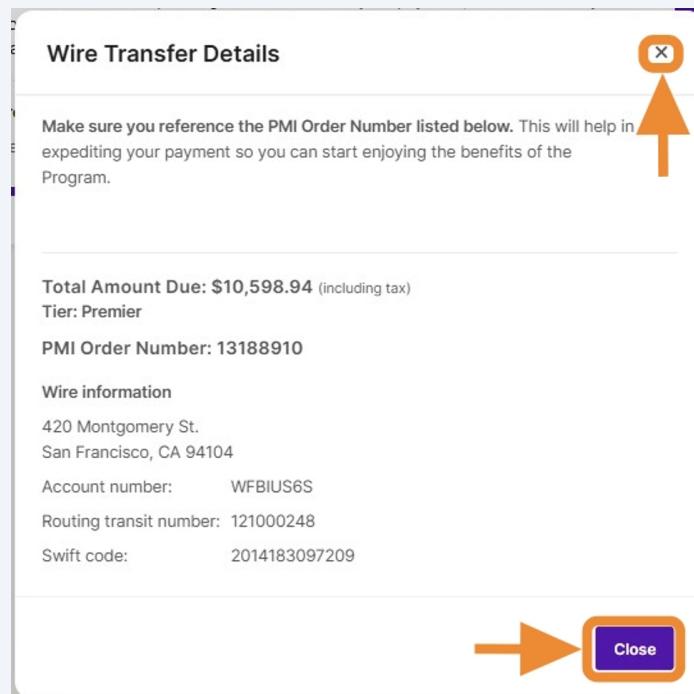


44. 选择“确认使用电汇”(Yes, I intend to pay by wire transfer)后将显示电汇详细信息。

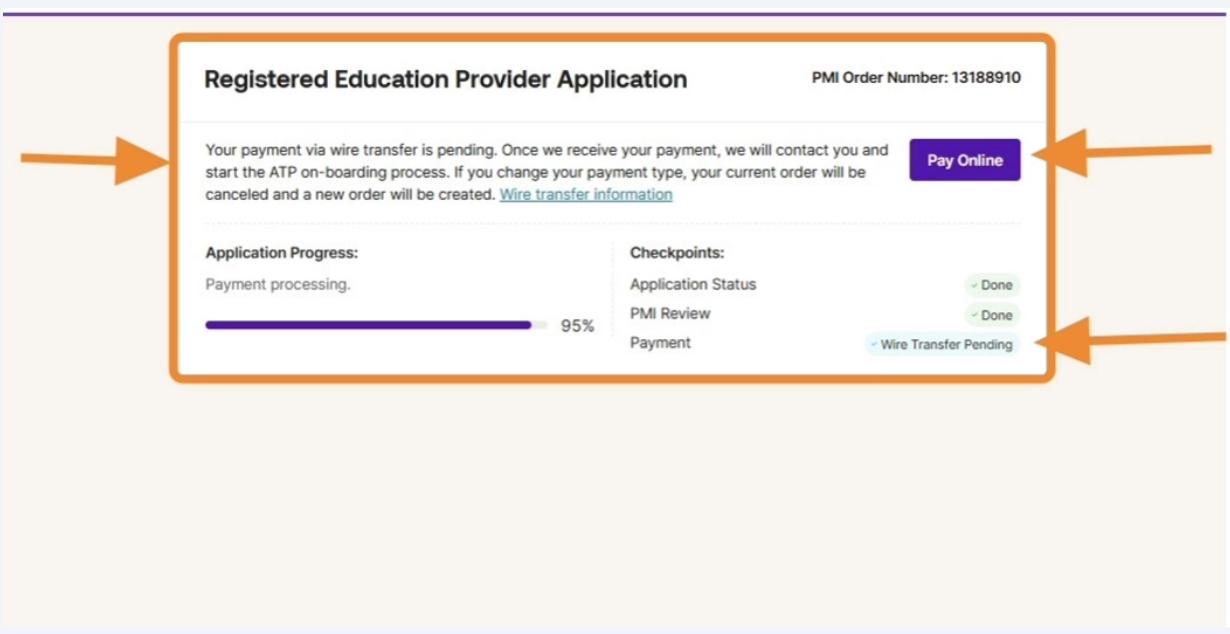
请务必在汇款附言中注明下方PMI订单编号, 以便加速处理您的付款, 及时享受REP计划权益。



45. 点击“关闭”或“X”即可关闭此弹窗。



46. 当前页面将显示「电汇支付处理中」的提示信息。若您需改用信用卡或其他方式支付，请点击“在线付款”（Pay Online）返回支付页面进行后续操作。





如果您需要通过电汇或 ACH 付款, 请参考以上操作。

47. 当您的申请已获得批准并完成付款后, 您将看到以下信息。



48. 付款已获批并处理完成。

Registered Education Provider Application

Your REP Enrollment is now active. Our REP Support Team will be reaching out to start the on-boarding process to the REP program soon. Please feel free to access the REP Hub to view your account.

**Launch REP Hub**

**Application Progress:**  
Enrollment process for Global Provider tier complete.

**Checkpoints:**

Checkpoint	Status
Application Status	Done
PMI Review	Done
Payment	Done

49. 付款到账并完成处理后，您将获得REP Hub的访问权限。